# **Privacy statement**

#### PERSONAL DATA PROCESSED

Reci Prof B.V. could process personal data about you because you use various services from Reci Prof B.V. or because you filled in the contact form at the Reci Prof B.V. website. Reci Prof B.V. can process the following personal data:

- Your first and last name;
- Your phone and/or fax number;
- Your address;
- Your VAT number;
- Your email address;
- Your IP address.

# WHY RECI PROF B.V. NEEDS DATA

Reci Prof B.V. processes data to offer you our various services and to contact you when you asked for or to contact you by post or e-mail when it is not possible to reach you by phone. Besides that Reci Prof B.V. could use the data for marketing purposes like mailings, if you agreed at the contact form.

# HOW LONG DOES RECI PROF B.V. KEEP YOUR DATA

Reci Prof B.V. does not store your personal data longer that is strictly necessary to achieve the goals for which your data is collected. Your personal data will not be stored for more than a year if no agreement is reached with you.

#### SHARE WITH OTHERS

Reci Prof B.V. provides your personal data only to third parties if this is necessary for the execution of an agreement with you, to comply with a legal obligation, or for backup of personal data that are stored encrypted on Dropbox servers.

#### YOUR VISTIT AT THE WEBSITE

On the website of Reci Prof B.V. general visitor data is recorded, including the IP address of your computer and the time of retrieval and data that your browser sends.

This data is used for analyzes of visitors and click behavior on the website. Reci Prof B.V. uses this information to improve the functioning of the website. This data is anonymizes as much as possible and is not provided to third parties.

#### **GOOGLE ANALYTICS**

Reci Prof B.V. uses Google Analytics to keep track of how users use the website and how effectively the Adwords ads from Reci Prof B.V. are at the Google search result pages. The obtained information, including the address of your computer (IP address), is transferred to and stored by Google on servers in the United States. Please reed Google's privacy policy for more information.

Google uses this information to keep track of how our website is used, to report about the website to Reci Prof B.V. and to provide advertisers with information about the effectiveness of their campaigns.

Google may provide this information to third parties if Google is legally obliged to do so, or insofar as these third parties process the information on behalf of Google. Reci Prof B.V. does not affect this. Reci Prof B.V. has not given permission Google to use Reci Prof B.V. obtained Analytics information for other Google services.

# COOKIES

Reci Prof B.V. uses necessary cookies with a purely technical functionality. These ensure that the website works properly. In addition, there are statistics cookies from Google Analytics, which collect anonymized data about the use of our website and help us optimize the site.

# **VIEW, CORRECT OR DELETE DATA**

You have the right to view, correct or delete you personal data. You can send a request for access, correction or removal to sales@reciprof.nl. Reci Prof B.V. will respond to your request as soon as possible, but within four weeks.

# **TO SECURE**

Reci Prof B.V. takes the protection of your data seriously and take appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. The website of Reci Prof B.V. uses a reliable SSL Certificate to ensure that your personal data does not fall into the wrong hands.

If you have the impression that your data is not secure or that there are indications of misuse, or if you would like more information about the security of Reci Prof B.V. collected personal data, please contact Reci Prof B.V. by e-mail (sales@reciprof.nl). Reciprof.nl is a website of Reci Prof B.V.. Paci Brof B.V. can be reached as follow:

Reci Prof B.V. can be reached as follow:

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